



**5. YARD SERVICE MANAGER**

**Full Time:** 37.5 hours per week. **Monday—Friday**

**Salary:**

**Job Summary:** Duties include, but are not limited to: Supervision of program staff, scheduling of staff and customers, quality control, wage reviews and report writing. Training of clients to mow lawns, rake yards, plant and maintain gardens, deliver mulch and Indoor Winter projects.

**Requirements:** BS in Human Services and one year experience preferred. Valid CT State driver's license. Must be able to obtain Public Service License upon hire. Must be able to lift heavy equipment and drive van with trailer.

**Benefits:** Vacation, sick, holiday and personal time. Medical, Dental and Life Insurance. 401K Plan. Posted: 1/17/12

**SUBSTITUTE INSTRUCTORS NEEDED**

**Salary:** \$11.50 per hour

**Job Summary:** Work with adults with physical and developmental disabilities in a variety of program settings.

**Requirements:** High school diploma or equivalent. Must be 18 or older to apply. Experience preferred.

Posted: 6/3/08; Revised: 5/28/09

**Bristol Adult Resource Center, Inc.**  
621 Jerome Avenue, - --- P.O. Box 726  
Bristol, CT 06011-0726  
Phone: (860) 582-9102  
Fax: (860) 582-8280

Email: [bristolarc@bristolarc.org](mailto:bristolarc@bristolarc.org)

Website: [bristolarc.org](http://bristolarc.org)

Apply: M—F, 8:30am-4pm

**AA/EOE - Affirmative Action/Equal Opportunity Employer**



**BRISTOL**  
Adult Resource Center

UPDATE: January 26, 2012

621 Jerome Avenue, P.O. Box 726, Bristol, CT 06011-0726  
Phone: 860-582-9102, Email: [bristolarc@bristolarc.org](mailto:bristolarc@bristolarc.org)  
Fax: 860-582-8280



- ◆ Do you know someone who is looking for a job?
- ◆ Do you work part time and would like extra hours?
- ◆ Listed below are current job openings at Bristol Adult Resource Center.

**1. RESIDENTIAL COUNSELORS:**

There are *full-time* and *part-time* residential positions available. Scheduled hours are a combination of first, second and third shift. Weekends are included.

**Salary:** *Awake rate*, during probation without Medication Certification \$12.00 per hour, during probation with Medication Certification \$12.50, and after probation Medication Certified \$13.20; *Asleep rate, \$9.87 per hour.* Revised: 9/8/08

**Job Summary:** Responsible for the care and safety of residents in an apartment setting. Help residents achieve goals of independence through teaching and/or assisting with activities of daily living and community skills, including meal preparation, transportation, fulfilling household chore responsibilities and working with a team of staff for these purposes. Some physical requirements such as lifting and cleaning are required.

**Requirements:** High school diploma or equivalent and valid Connecticut state driver's license is required. Must be able to obtain DDS medication certification upon hire. Experience preferred.

**Benefits:** **PT:** Pro-rated vacation. **FT:** Paid vacation, sick, personal and holiday. Medical, dental and life insurance.

# Residential Programs

Boy Street Max

Huntington Woods Peck Lane

**RESIDENTIAL FLOATER— 2 POSITIONS AVAILABLE**

Working up to 30 hours per week. Schedule will vary week to week. Must possess flexibility to work 1st, 2nd & 3rd shift including weekend hours, at all Residential sites. Benefits: Pro-rated vacation time annually

Posted: 04/21/2011

**BS-3**  
**FULL-TIME**  
**37.5 hours/week**  
Sat: 4:00 pm-9:30 pm  
Tue: 3:00 pm -9:30 pm  
Wed – Fri: 3:00 pm-11:30pm  
 Posted: 01/26/12

**Boy Street**  
 94 Boy Street  
 Bristol, CT 06010

**BS-12**  
**PART-TIME**  
**Awake**  
**28.0 Hours/ week**  
Fri & Sat: 11:15pm-8:15am  
Sun: 11:15pm-9:15am  
 Posted: 1/03/12

**BS-6**  
**PART-TIME**  
**17.5 hours/week**  
Mon, Tue, Wed, Thu & Fri.  
 6:30am-10am  
 Posted: 3/10/11

**BS-8**  
**PART-TIME**  
**15.0 hours/week**  
Sun: 4:00pm-11:30pm  
Sat: 4:00pm-11:30pm  
 Posted: 10/04/11

**BS-10**  
**PART-TIME**  
**20.5 hours/week**  
Sun: 4:00 pm-9:30 pm  
Mon: 3:00 pm –11:30 pm  
Fri: 3:00 pm-9:30pm  
 Posted: 4/06/11

**1M**  
**PART-TIME**  
**15.0 Hours/Week**  
Sat: 4:00pm-11:30pm  
Sun: 4:00pm-11:30pm  
 Posted : 1/26/12

**MAX**  
 84 Mercier Avenue  
 Bristol, CT 06010

**5M**  
**PART-TIME**  
**17.5 Hours/Week**  
**Mon -Friday**  
 6:30 AM—10:00 AM  
 WEEK A and WEEK B  
 Posted: 10/27/11

**Peck Lane**  
 97 Peck Lane  
 Bristol, CT 06010

**PL14**  
**PART-TIME**  
**15 Hours/Week**  
**Monday – Friday**  
 6:30am-9:30am  
 Posted: 11/18/11

**2. WORK ACTIVITY - DAY PROGRAM INSTRUCTOR - ( 621 Jerome Ave)**

**Full Time:** 37.5 hours per week. Monday - Friday; 8:30am-4:00pm –1 position

**Salary:** During probation without Medication Certification, \$12.00 per hour, during probation with Medication Certification, \$12.50 and after probation Medication Certified, \$13.20.

**Job Summary:** Work with persons with physical and developmental disabilities in a day program setting which may include transporting and lifting clients.

**Requirements:** High school diploma or equivalent and a valid Connecticut State driver's license required. Must be able to obtain medication certification and Public Service License upon hire. Experience preferred.

**Benefits:** Paid vacation, sick, personal and holiday time. Medical, Dental and Life Insurance.

Posted –09/09/11

**3. DAY SUPPORT OPTIONS INSTRUCTOR - FT ( 390 Lake Ave.)**

**Full Time:** 37.5 hours per week. Monday-Friday, 8:30am-4pm

**Salary:** During probation without Medication Certification, \$12.00 per hour, during probation with Medication Certification, \$12.50 and after probation Medication Certified, \$13.20.

**Job Summary:** Work with persons with physical and developmental disabilities in an adult day program setting. Lifting and transporting of clients is required.

**Requirements:** High school diploma or equivalent and a valid Connecticut state driver's License required. Must be able to obtain DDS medication certification and Public Service License upon hire. Experience preferred.

**Benefits:** Paid vacation, sick, holiday and personal. Medical Dental and Life Insurance.

Posted 11/30/11

**4. INDIVIDUALIZED HOME SUPPORT STAFF - PT**

**Part Time:** Approximately 18 hours per week. Second shift and weekend hours.

**Salary:** \$11.50 per hour

**Job Summary:** Provide supports to one individual living at home. Responsibilities include planning and transporting (with own reliable vehicle) to community outings and providing in-home training in ADL's as requested.

**Requirements:** High school diploma or equivalent and a valid Connecticut State driver's license required. Must carry sufficient automobile insurance coverage. Experience working with adults with developmental disabilities is preferred.

**Benefits:** Pro-rated vacation.

Posted: 7/11/08; Revised: 12/16/08